



**CITY OF KEIZER
TRAFFIC SAFETY/BIKEWAYS/PEDESTRIAN
COMMITTEE AGENDA**

**Thursday, February 9, 2017 @ 6:00 p.m.
Keizer City Council Chambers**

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES – January 2017**
- 3. APPEARANCE OF INTERESTED CITIZENS**
- 4. COUNCIL LIAISON REPORT ~ Kim Freeman**
- 5. PARKWAY BIKE TRAIL SIGNAGE - *Sangster/Fisher***
- 6. UPDATE OF KEIZER BIKE ROUTES – *Sangster***
- 7. COMMITTEE PROJECTS:**
 - a) Bike Repair Station/Possible installation at City Hall – *Lincoln*
 - b) Outreach/Promote Bicycle Friendly Business Designations – *Sangster/Frey*
 - c) Sunday Parkway Event with Iris Festival Parade – *Sangster/Frey*
- 8. COMMITTEE MEMBER INPUT**
- 9. STAFF REPORT ~ *Mike Griffin***
- 10. POLICE LIAISON REPORT ~ *Trevor Wenning***
 - a) Information on Pedestrian/Train Accident on Tepper
- 11. ADJOURN**

Next meeting: March 9, 2017



**KEIZER TRAFFIC SAFETY, BIKEWAYS & PEDESTRIAN COMMITTEE
MINUTES**

**Thursday, January 11, 2017
Keizer City Council Chambers**

CALL TO ORDER

Chair Sangster called the meeting to order at 6:00 pm. The following were in attendance:

Present:

Hersch Sangster, Chair
Pat Fisher, Vice Chair
Kathy Lincoln
Wayne Frey
John Maurice
Dennis Dunning

Absent:

David Dempster

Council Liaison:

Marlene Parsons for Kim Freeman

Staff Present:

Mike Griffin, Public Works
Debbie Lockhart, Deputy City Recorder

ELECTION OF CHAIR AND VICE CHAIR: Hersch Sangster and Pat Fisher were re-elected by unanimous consent as Chair and Vice Chair respectively.

APPROVAL OF MINUTES: Kathy Lincoln moved to approve the November 2016 Minutes. Pat Fisher seconded. Motion passed as follows: Sangster, Dunning, Lincoln, Maurice and Frey in favor with Fisher abstaining and Dempster absent.

APPEARANCE OF INTERESTED CITIZENS: None

COUNCIL LIAISON REPORT ~ Councilor Parsons reported that Council swore in new Councilor Laura Reid at the last meeting as well as those who had been re-elected. She urged everyone to complete the Parks Survey now available on line and spread the word to others, and announced the upcoming First Citizen Award banquet.

NEWBERG SAFETY FLAG PROGRAM: Chair Sangster provided details of the plan and indicated that he would like the Committee to monitor it. The program is being sponsored by the City of Newberg and the Downtown Merchants' Association. Wayne Frey volunteered to send them his research. Mike Griffin indicated that he would get the contact information.

PARKWAY BIKE TRAIL SIGNAGE: Pat Fisher distributed a proposal for nine wayfinding signs along the parkway bike path along with a general idea of what the messages should say and minor work that needed to be done on the path. She suggested working with Public Works to see if they would support it and if they do, then according to Sheila Lyons at ODOT, Public Works would contact her directly about the "Quick Fix Funds" and present a list of what the City would do with the money. She suggested that the signs be similar to

the ones already on the path. Kathy suggested there be more signs directing riders to the transit center.

It was noted that the bike path around Keizer Station has no access to businesses. Chair Sangster advised the committee that with the construction of the new hotel an access is planned. It was suggested that any new development at Keizer Station be required to provide access to the bike path.

UPDATE OF KEIZER BIKE ROUTES: No Report.

COMMITTEE PROJECTS:

Bike Repair Station/Possible Installation at City Hall – Kathy Lincoln reported that the grant from Cycle Oregon was not awarded to Keizer. She suggested getting air only stations to start with because they are cheaper and noted that the Parks Foundation has indicated that they might have some money to contribute. Chair Sangster stated that he wanted the complete unit and would contact Saris Company to see if they would donate or sell at a reduced price. He added that with the Parks Foundation, Rotary and Salem Bike Club the committee might be able to get enough money. Councilor Parsons suggested that the committee use the donations as a match and apply for the matching grant available through the Parks Advisory Board.

Citywide Assessment of Routes to Schools – Chair Sangster reported that on March 7 the BTA and Safe Routes to School will have a conference/open house in the Salem/Broadway Coffee Shop. The Committee has been invited to have a bike safety booth there. This may help with the Safe Routes to School information.

Outreach/Promote Bicycle Friendly Business Designations – Sangster/Frey – No report

Sunday Parkway Event with Iris Festival Parade – Sangster/Wayne – No report

COMMITTEE MEMBER INPUT

John Maurice suggested that the committee develop an outline for citizens to follow if they feel there is a safety issue that needs to be addressed and that a process be followed showing the initial complaint and the follow-up. It was noted that this information is usually in the Minutes. Mr. Maurice also asked why there is ‘traffic furniture’ at Dutch Bros and not at the Starbucks and complained that people are making left turns out of the apartments on North River Road when they are only supposed to turn right.

Hersch Sangster reported that the Monster Cookie is April 30.

STAFF REPORT ~ No report.

POLICE LIAISON REPORT ~ None

OTHER BUSINESS ~ None

ADJOURN ~ Meeting adjourned at 6:54 p.m.

Next Scheduled Meeting ~ February 9, 2017, 6 p.m.

Minutes Approved: _____